

## MINUTES FOR JANUARY 4, 2016

The regular meeting of the Valley Township Board of Supervisors was held on Monday, January 4, 2016, following the annual Reorganizational Meeting, as advertised, at the Township Municipal Building, 890 West Lincoln Highway, Coatesville, PA.

The meeting was called to order at 7:35 p.m. by Chairwoman, Patrice Proctor. Those in attendance were supervisors Christopher Lehenky, Kathy O'Doherty, Joe Sciandra and Arlin Yoder; Robert Glisson (Township Manager); Ed Rasiul of Pennoni Associates (engineer); and Alan Jarvis (solicitor).

### **CITIZENS COMMENTS ON AGENDA ITEMS:**

None

### **BOARD GENERAL COMMENTS**

Ms. Proctor announced that the Country Club Valley HOA meeting will be held at the Township Building on Saturday, January 16 at 9:00 a.m. Christmas tree pick up will be held on January 11 and 25 and February 1. The compost site will next be open on January 9 from 8:00 a.m. to 2:00 p.m. Electronics can be dropped off at the township building and mattress and CRT television collection can be arranged for a fee. Discount movie tickets are available for \$9.00 each during office hours. The Annual Auditor Meeting will be held on Tuesday, January 5, 2016 at 7:00 p.m. A zoning hearing will be held on February 3, 2016, at 7:00 p.m. to hear the application of John McAndrew for 957 West Lincoln Highway.

### **APPROVAL OF MINUTES:**

**Mr. Yoder made a motion to approve the minutes from the December 15, 2015 and December 23, 2015 meetings. Mr. Sciandra seconded the motion.** Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

### **ENGINEER'S REPORT:**

Mr. Rasiul read and submitted the engineer's report.

Mr. Rasiul advised that Mark Marchetti will retire on January 15, 2016. It was noted that Mr. Marchetti may return on a part-time basis.

### **SOLICITOR'S REPORT:**

Attorney Jarvis reported on the following items:

- Valley Farms' liens have been removed. There has been an inquiry regarding the payment of professional fees which is currently under review by the Township staff.
- Attorney Jarvis reported that he had reviewed the current lease for DocStar equipment.
- Documents still need to be signed by the Yale Property owners for the Main Street Culvert project.
- A meeting has been set up for the Board of Supervisors to meet with Dave Hatt on January 19, 2016 prior to the Board of Supervisors' meeting at 6:00 p.m. with regards to the Coatesville School District property adjacent to the current township Maintenance Garage property.
- Mr. Jarvis reported on the City of Coatesville's solar farm on an old landfill owned by the City in Valley Township.

**Mr. Yoder made a motion to take the agenda out of order and to include the DocStar lease under Old Business. Ms. O'Doherty seconded the motion.** Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

## 2 Minutes of January 4, 2016

### OLD BUSINESS:

#### Review of current DocStar Lease:

Mr. Jarvis discussed his review of the lease. He noted that the current lease is for five years. The Township must give notice to end the lease between 90 and 180 days before any given year is up. The lease started in September of 2012. The Board suggested confirming if the equipment in 2012 was new and if not can this lease be voided.

#### Consideration to purchase portable lighting system:

Mr. Glisson presented a revised quote was presented from AirStar for a SIRO0264 600W LED Sirocco light to include stand, tilthead, trailer hitch and pole in the amount of \$3,200, a savings of \$1,045 from the original quote. **Mr. Yoder made a motion to approve the purchase of the portable lighting system as presented in the amount of \$3,200. Mr. Sciandra seconded the motion.** Question: Mr. Lehenky – abstain; Ms. O’Doherty – yes; Mr. Yoder – yes; Mr.

Sciandra – yes; Ms. Proctor – yes.

### CONSIDERATION OF YEARLY RESOLUTIONS:

#### Consideration of Resolution for Police Pension Contributions:

**The Uniform (police) pension, Resolution 2016-01, authorizes that no additional contributions are required by the employees.**

#### Consideration of Resolution for the Non-Uniform Pension Contributions:

**The Non-Uniform pension, Resolution 2016-02, authorizes that no additional contributions are required by the employees.**

#### Consideration of Resolution Appointing the Police Pension Plan Administrator:

**The Police Pension Plan Administrator, Resolution 2016-03, names the Township’s Secretary/Treasurer as the Plan Administrator.**

#### Consideration of Resolution Appointing the Non-Uniform Pension Plan Administrator:

**The Non-Uniform Pension Plan Administrator, Resolution 2016-04, names the Township’s Secretary/Treasurer as the Plan Administrator.**

#### Consideration of Resolution for the 2015 Engineering Fees:

**The engineering fees, Resolution 2016-05, sets the 2016 engineering fees.**

#### Consideration of Resolution Adopting the Multi-Jurisdictional Hazard Mitigation Plan of the County of Chester:

**The resolution, Resolution 2016-06, adopts of the Multi-Jurisdictional Hazard Mitigation Plan of Chester County.**

**Mr. Sciandra made a motion to adopt all six (6) resolutions as presented. Mr. Yoder seconded the motion.** Question: Mr. Lehenky – yes; Ms. O’Doherty – yes; Mr. Yoder – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

### NEW BUSINESS:

#### Consideration of Roadmaster recommended pay rate:

**Mr. Yoder made a motion to suggest a rate of \$18/hour when the Roadmaster works on the roads. Mr. Sciandra seconded the motion.** Question: Mr. Lehenky – abstain; Ms. O’Doherty – yes; Mr. Yoder – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

### 3 Minutes of January 4, 2016

#### Consideration of the 2016 Valley Township Safety Committee:

**Mr. Yoder made a motion to appoint Donna Groff, Elizabeth Corle, Officer James Chieffo along with he and Supervisor Kathy O'Doherty as members of the 2016 Valley Township Safety Committee. Ms. O'Doherty seconded the motion.** Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Mr. Sciandra – yes; Ms. Proctor – no.

#### Consideration to make the Code Administrative position full time:

**Mr. Yoder made a motion to make the Code Administrative position full time at an hourly rate of \$15.60 per hour and to advertise the position internally and externally after review of the job description. Ms. O'Doherty seconded the motion.** Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

#### Consideration of 2016 Salaries:

**Mr. Yoder made a motion to approve the 2016 salaries. The motion was seconded by Mr. Lehenky.** Ms. Sciandra questioned the percentage of increases. **Mr. Yoder rescinded the motion. Mr. Yoder**

**made a motion to keep 2015 salaries until the percent of increases are confirmed. Ms. O'Doherty seconded the motion.** Question: Mr. Lehenky – no; Ms. O'Doherty – yes; Mr. Yoder – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

#### Consideration of 2016 Public Notices:

**Mr. Yoder made a motion to use all sources as stated on the agenda as public notices (*Daily Local News*, emergency announcements on KYW, community bulletin board on television, the Township bulletin board and website, and readychesco.org). Mr. Sciandra seconded the motion.** Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

#### Consideration for PSATS State Conference attendance and deposit

**Mr. Yoder made a motion to authorize the registration for the state conference to include all five Board of Supervisors, Robert Glisson, Janis Rambo, Chief Friel, Brian Myers, Dave Porter from the Planning Commission, the Solicitor and the Assistant Secretary/Treasurer to be determined and to pay the registration deposit as appropriate. Mr. Lehenky seconded the motion.** Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

#### Consideration of appointment of voting delegate for the state conference:

**Ms. O'Doherty made a motion to designate Arlin Yoder as the voting delegate for the state conference. Mr. Sciandra seconded the motion.** Question: Mr. Lehenky – yes; Ms. O'Doherty – yes; Mr. Yoder – yes; Mr. Sciandra – yes; Ms. Proctor – yes.

#### **ADJOURNMENT:**

Mr. Yoder made a motion to adjourn and Ms. O'Doherty seconded the motion. All affirmed. The meeting adjourned at 9:00 p.m.

Janis A. Rambo  
Township Secretary

*transcribed from notes taken by Janice Duca, Senior Clerk*